

Job Description



PSPS
Public Sector Partnership Services Ltd

Job Title	Web Application Developer	Post No	
Job Grade	7 (£30,333 – £34,709)	Location	Spalding or Manby
Reports to	Application & Development Team Leader		
Responsible for	Budget	No	
	People	No	
	Estates/Facilities/Hardware	No	

Organisational Context

PSPS is a Local Authority Trading Company (LATCo) which is wholly owned by East Lindsey District Council and South Holland District Council and has main offices in both Spalding and Manby alongside several Customer Access Points.

PSPS provides a range of front and back office services to our Local Authority clients and our mission is that *'Together, we will provide high quality professional services, which achieve outstanding performance, satisfaction and confidence for our customers, communities and colleagues'*.

PSPS is focused on Service Delivery, Transformation, Engagement, People and Performance.

PSPS has a range of policies that have been specifically developed to support our people in achieving a positive work-life balance.

PSPS are proud to be a Family Friendly Employer and Disability Confident.

Job Purpose

The Web Application Developer is a critical resource aligned to the design, architecture, maintenance and support of web and web application development. Working as part of the ICT & Digital Department, this role is essential in transforming the online experience of the Company, its Client Council's and the residents of the districts.

The ICT & Digital Department has responsibility for providing PSPPS with centralised support functions and is operationally accountable for the delivery of ICT & Digital services to East Lindsey District Council and South Holland District Council.

The ICT & Digital function takes responsibility for adding value to client and company management and the service covers the following main strands:

1. Service Support
2. Systems Integration
3. Asset Management
4. Network & Infrastructure Services
5. Technical Architecture
6. Security & Compliance
7. Disaster Recovery



- 8. Web & Digital Development
- 9. Reprographics & Graphic Design

The ICT & Digital Team have main offices in both Spalding and Manby and whilst the role will be based at one of these locations it is expected that on occasional travel between both locations will be required.

Summary of Key Accountabilities and Responsibilities

Development

- Development and delivery of Web presences, including Application Development and integration with other business applications
- Provide effective and efficient design and delivery of ICT Web Developments, access, availability and quality of service including delivery to Service Levels and resources
- Design and maintain the ICT Web services for the day to day delivery of all Company and Client services
- Develop and deploy relevant security controls to maintain the confidentiality, integrity and availability of web services and infrastructure

Other

- Keep your technical skills in web technologies current and recommend how they may be used. Training will be provided where appropriate
- Undertake effective communications with staff, service users, councillors, trade unions, partners and other stakeholders in accordance with Company policy
- Ensuring compliance with financial and procurement procedures.
- Carry out all other roles or task that are consistent with the level of this post or that fall within the scope of the role thereby ensuring that the overall business and operational priorities of the client are delivered in a timely and effective manner
- Carry out a reasonable amount of overtime that is consistent with the level of this post or that fall within the scope of the role.

Internal Relationships

- Employees and Team Leaders across the organisation
- PSPS Senior Leadership Team
- Head of ICT & Digital
- Web Application Development and ICT & Digital Managers

External Relationships

- Client Councils Employees and Team Leaders
- External Providers

Person Specification & Selection Criteria	Essential (E) or Desirable (D)	Application (A) Interview (I) Presentation (P)
Qualifications		
Degree in Web Design & Development	D	A
Experience		
Experience of working in a web application development environment	E	A/I
Evidence of developing and maintaining an Intranet site	D	A/I
Experience of working in a multi-site organisation	D	A/I
Development of websites using CMS	E	A/I
Experience of working within the public sector	D	A/I
Experience of managing multiple projects	D	A/I
Experience of working with multiple stakeholders	E	A/I
Skills & Knowledge		
An up to date knowledge and experience of HTML/XHTML/HTML5	E	A/I
An up to date knowledge and experience of CSS	E	A/I
An up to date knowledge and experience of Javascript	E	A/I
Knowledge and understanding of W3C standards	E	A/I
Ability to network and build relations with multiple stakeholders	E	A/I
<i>Depending on your specialism, you will have demonstrable skills/experience in:</i>		
<i>Web Development</i>		
Server-side web programming	E	A/I
Integration via API/Web Services	E	A/I
Transactional form building	E	A/I
Developer experience of MS SQL Server	E	A/I
SOAP	E	A/I
JSON	E	A/I
ASP.NET using Visual Studio	D	A/I
Ajax/JQuery	D	A/I
Node.js knowledge	D	A/I
Understanding of web threat mitigation	D	A/I
Understanding of authentication principles e.g.OAuth	D	A/I
Knowledge of local government websites	D	A/I
Knowledge of Goss iCM	D	A/I
<i>Or</i>		
<i>Sharepoint</i>		
Administration	E	A/I

List/Library Customisation	E	A/I
Workflow	E	A/I
Designer	E	A/I
Or Sharepoint Online	E	A/I
Sharepoint Development 2010+	D	A/I
Creative UI Skills	D	A/I
Photoshop	D	A/I
Competencies & Personal Attributes		
Highly organised with an ability to manage multiple demands	E	A/I
Experience of working towards agreed Service Level Agreements	D	A/I
Develops trust with an engaging, collaborative and inclusive way of working	E	A/I
Commitment to the organisation, being an ambassador and representative	E	A/I
Diplomatic, approachable and respectful being open, honest and responsive	E	A/I
Seeking agreement and consensus but prepared to constructively challenge	E	A/I
Taking ownership for informed decisions and delivering outcomes	E	A/I
Ability to use own initiative to develop methods of work to achieve defined outcomes	E	A/I
Ability to communicate clearly and appropriately, verbally and in writing	E	A/I
Adaptable and flexible in a 'One Team' environment	E	A/I
Ability to prioritise, plan and organise workload in a busy environment, responding effectively to changing priorities	E	A/I

Essential requirements are those, without which, the post holder would not be able to fulfil the responsibilities of the role. Desirable requirements are those which would be useful for the post holder to possess and will be considered when more than one applicant meets the essential requirements

Author	Jackie Wright	Completion Date	July 2019
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